



# 55TH WING

## EQUAL OPPORTUNITY

### **Military Complaint Process**



*Alternative Dispute Resolution (ADR)*  
*Negotiation & Dispute Resolution (NDR)*

Resolving issues at the lowest possible level; your chain of command should be your first option when addressing unlawful discrimination (basis of RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, SEXUAL HARASSMENT, or SEXUAL ORIENTATION), harassment, discriminatory harassment, bullying and/or hazing (as defined in DAFI 36-2710 and DoDI 1020.03).

We encourage members to use the chain of command first to allow their leadership an opportunity to demonstrate their support of local and AF EO policy.

However, if you feel you cannot effectively use your chain, or using the chain has not resolved your issue, contact EO for further informal or formal complaint assistance. Please note that the EO office may not accept a formal complaint more than 90 days after the alleged offense occurred without the Installation Commander's approval.

It is your right to work in an environment free from addressing unlawful discrimination, harassment, discriminatory harassment, sexual harassment, bullying and/or hazing (as defined in DAFI 36-2710 and DoDI 1020.03).

It is your responsibility to identify and eliminate unlawful discrimination without fear of reprisal.

**Services Offered By the Offutt AFB Equal Opportunity Office:** Key Personnel Briefings, ***NDR Conflict Resolution/Mediation***, Human Relations Education, Organizational Assessment, Team Building and Informal/Formal Complaint Processing.

55 Videmus Omnia View Bldg 500,  
2FI/Rm 2E27 Offutt AFB NE  
68113-4017 Duty Hours: 0730 – 1630

Duty Phone: 294-3709 After  
Duty Hours: Contact Wing  
Command Post 294-3725

#### **Resources:**

55 WG/EO SharePoint:

<https://offutt.eim.acc.hedc.af.mil/55thWing/wingstaff/wgprograms/EO/default.aspx>

**AF Discrimination/Sexual Harassment Hotline: 1-888-231-4058**

Air Force Equal Opportunity Website: <https://www.af.mil/Equal-Opportunity/>

AF Negotiation & Dispute Resolution Website: <http://www.adr.af.mil/>

## **DO NOT REMOVE FROM OFFICIAL BULLETIN BOARDS**